

# TENDER NOTICE

## DOCUMENT No. 1: TENDER NOTICE

OPEN NATIONAL INVITATION TO TENDER No <sup>002</sup> /ONIT/GSWR/SWRTB/2026 FOR THE REHABILITATION OF BORSTAL INSTITUTE OF BUEA.

### 1. Subject of the invitation to tender:

Within the framework of the execution of the 2025 State Budget, the Governor of the South West Region hereby launches an OPEN NATIONAL INVITATION TO TENDER FOR THE REHABILITATION OF BORSTAL INSTITUTE OF BUEA.

### 2. Nature of works:

The works comprise notably; **FOR THE REHABILITATION OF BORSTAL INSTITUTE OF BUEA.**

This involves the realization of the tasks outlined in the bill of quantities and cost estimates and elaborated in the special technical clauses comprising notably:

- Site installation and preliminary temporal works;
- Masonry
- Roofing works ;
- Tiling works ;
- Wood/ Metallic works ;
- Plumbing works ;
- Electricity works ;
- Painting works ;

**3. Execution time frame:** The maximum duration of execution provided for by the Delegated Contracting Authority is **three (03)** months. This duration is as from the date of notification of the service order to start work.

### 4. Number of Lots

The works which are subject of this invitation to tender are into a unique lot.

### 5. Estimated cost

The estimated cost after preliminary studies stands at: **Fifty million (50,000,000) FCFA.**

### 6. Participation and origin

Participation in this invitation to tender is open to all registered Cameroonian enterprises, with the necessary technical, financial and legal capacities.

### 7. Financing

Works which formed the subject of this invitation to tender shall be financed by the **PUBLIC INVESTMENT BUDGET (PIB), 2026 financial year through** budget head (imputation) N°. \_\_\_\_\_ and Credit card N° \_\_\_\_\_.

### 8. Bid bond issued by CEDEC:

Each bidder must include in his/her administrative documents, a Bid bond issued by CEDEC that respects the models of this tender file, issued by a first-rate banking or insurance establishment approved by the Ministry in charge of finance, (see list in document No. 12 of this tender file), and of an amount of **one million (1, 000,000) FCFA**, valid for Ninety (90) days beyond the date of validity of bids.

Bid bonds issued by CEDEC for unsuccessful bidders shall be withdrawn not later than fifteen (15) days after the award of the contract and that of the successful bidder shall be retained until the required performance guarantee for good execution is provided.

**9. Consultation of tender file:**

The tender file may be consulted during working hours at the *Governor's Office*, precisely at the **office of the Secretary of the Regional Tenders Board, door 14** with Tel: **233 32 25 07** as soon as this notice is published.

**10. Acquisition of tender file:**

The tender file may be acquired from the *Governor's Office*, at the **office of the Secretary of the Regional Tenders Board, door 14**; Tel: **233 32 25 07** as soon as this notice is published and upon presentation of a non-refundable treasury receipt (payable at the Regional Treasury Buea) bearing the amount of **seventy-five thousand (75,000) FCFA**. Such a receipt shall identify the concerned bidder.

**11. Submission of bids:**

The submission of bids shall be done online through the COLEPS platform

- Administrative File --- 5 rnb
- Financial File ----- 5 mb
- Technical File ----- 15 mb

Further, each bid drafted in English or French shall be signed by the bidder or by a duly authorized representative and presented in **seven (07) copies** including the original and six (06) copies marked as such. These shall be submitted in one sealed pack containing three (3) envelopes; (A: Administrative file, B: Technical file, C: Financial file). The sealed pack shall bear no information on the enterprise, and should reach **the Governor's Office** in Buea at the **office of the Secretary of the Regional Tenders Board, room.14**; latest the **26./05/2026** at **10:00 am** local time and should carry the inscription:

**OPEN NATIONAL INVITATION TO TENDER**  
**Nº /ONIT/GSWR/ SWRTB/2026 OF**  
**FOR THE REHABILITATION OF BORSTAL INSTITUTE OF BUEA.**

**"To be opened only during the bid-opening session"**

**12. Admissibility of bids**

Under penalty of being rejected, only originals or true copies certified by the issuing service or administrative authorities must imperatively be produced in accordance with the Special Regulations of the invitation to tender. They must obligatorily be not older than three (3) months before the latest date set for the opening of bids.

Any bid not in compliance with the prescriptions of the Tender File shall be declared inadmissible. This refers especially to the absence of a Bid bond issued by CEDEC issued by a first order bank approved by the Minister in charge of Finance valid for thirty (30) days after the validity of bids.

**13. Opening of bids:**

The opening of the bids in one phase shall be done on **26./05/2026** at **11:00 am** prompt local time in the Conference Hall of the South West Governor's Office by the South West Regional Tenders Board. Only bidders may attend or be duly represented by a person of their choice, who has a full knowledge of the file and mandated in that capacity.

**14. Evaluation criteria**

The evaluation of bids shall be carried out in three stages:

- > 1<sup>st</sup> Stage : verification of the presence and conformity of each administrative document ;
- > 2<sup>nd</sup> Stage : Evaluation of the technical bids ;
- > 3<sup>rd</sup> Stage: Analyses of the financial bids.

The criteria of evaluation shall be as follows:

**14.1-Eliminatory criteria**

- Absence of or insufficient Bid bond issued by CEDEC or absence of other relevant or key administrative document;
- Not made available after forty-eight hours

- False declaration or falsified documents;
- Omission or modification of a quantified task on the bill of quantities and cost estimates;
- Non satisfaction of at least 80% of the main qualification criteria;
- Haven been suspended by MINMAP;
- Non respect of dateline for execution beyond specified duration;
- Having an uncompleted project for the previous years.
- Signs or mark that can identify the bidder.

**14.2. Main qualification (essential) criteria:** The evaluation of the bids shall be done on predefined technical criteria following the binary process ('Yes' or 'No'). The criteria relating to the qualification of candidates will indicatively be on the following:

- General Presentation, compliance with the model bid;
- Financial capacity;
- Experience (references) of the enterprise;
- Personnel to be mobilized
- Material and essential equipment put at the disposal of the project;
- Methodology, organization of the site and relevance of proposed solutions;
- Proof of security measures on site;
- Proof of site visit with images ;
- Initials on all pages and signature on the last pages of special technical and administrative clauses.

**15. Award**

The contract shall be awarded to the bidder whose bid is in conformity with the dispositions of the tender file and on the basis of the lowest bid and technical quality, in accordance with article 99 of the public contracts code. That is, it shall be awarded to the bidder with a satisfactory technical score and the lowest financial offer.

**16. Validity of bids**

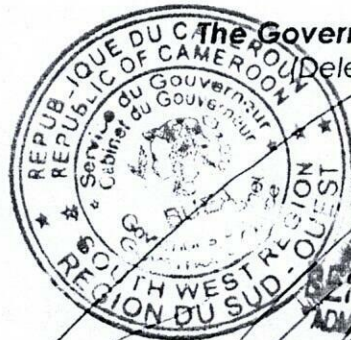
The bidders shall remain committed to their offers/bids for a period of ninety (90) days from the deadline set for the submission of bids.

**17. Complementary information**

Complementary technical information may be obtained during working hours on weekdays from the office of the Secretary of the Regional Tenders Board at the Governor's Office, Tel: 233 32 25 07.

Buea, the 23/04/2026

**The Governor of the South West Region**  
(Delegated Contracting Authority)



**BERNARD OKALIA BILAJ**  
ADMINISTRATEUR CIVIL PRINCIPAL  
MORS - ECHELLE

**Copies:**

- ARMP/SWR
- SWRD/MINEPAT- DPO
- Chairman/SWRTB
- File/archives